

Cornerstone Church Library Gift Policy

Gifts to the Cornerstone Church Library Ministry are welcomed and encouraged and are subject to approval by the library team and church staff. All designated funds are credited through the church financial office. A gift letter is given upon acceptance of gift items.

1. The most common and preferred gifts are monies for the purchase of new media or furnishings. The monies are treated as a designated gift through the financial office, and the library is notified of the gift. The library acknowledges the gift and honorees.
2. The donor and library team may determine specific needs of the library regarding the choice of gift. For convenience, gifts may be selected from a needs list or new materials displayed in the library.
3. Gifts of equipment and furnishings are subject to approval by the library team and church leaders.
4. All gifts of pre-owned materials to the library must meet the same standards as purchased items and must be in proper condition. Donations, such as used books and other media, may be added to our collection, disbursed to mission locations, or persons needing resources. Unless specified, these donations will not be returned to the donor. No provisional gifts will be accepted.

The collection of the Cornerstone Church Library is continually reviewed, and each item is evaluated as to its current value in meeting the needs of users. Space must always be available to house quality media that will benefit our church ministries, members, guests, and those we serve in the community. Come and enjoy your library! You are always welcome!